

# **District of Columbia**

# **District Response Plan**

## **December 2005**

THIS PAGE INTENTIONALLY LEFT BLANK.

## FOREWORD

---

In response to the attacks of September 11, 2001, the District of Columbia (the District) government focused great effort to assess and revise city emergency plans. To expedite this effort, a Domestic Preparedness Task Force was established by Mayor's Order number 2001-142 dated September 19, 2001. The Task Force included heads of District agencies with public safety and emergency functions, as well as key related business, industry, college, and university representation. The focus of the Task Force was to examine the city's overall preparedness, existing emergency plans and procedures, and related training efforts. The Task Force and the Emergency Management Agency led the refining of the city's Emergency Operations Plan and other emergency plans to develop the District Response Plan (DRP). City agency personnel worked with their regional, federal, and non-governmental partners to clarify methods of interaction and operating processes, and to refine roles and responsibilities.

The DRP provides the framework for the District government entities to respond to public emergencies in the metropolitan Washington area. The DRP provides a unified command and control structure for District emergency response operations to ensure a coordinated and effective operation. The DRP incorporates the concepts and processes of the National Incident Management System (NIMS) and the National Response Plan (NRP). The DRP describes how District agencies will work collaboratively within the District and with our regional and federal partners. The ultimate goal is to protect the public and respond efficiently and effectively to significant incidents that threaten life, property, public safety, and the environment in the District of Columbia.

The DRP design was based upon the functional structure of the NRP with recognition that for some disasters, the full capabilities of the federal government may be needed to confront the total response requirement. In those situations, should they arise, the response operations of the District will be complemented by our federal partners in support of the District and the Nation's Capital. It is also possible that our regional partners will be similarly impacted, directly or indirectly, and our plan considers regional cooperation as well. This plan is a policy document that will be accompanied by supporting annexes, and will be updated once a year at a minimum.

To institutionalize the Task Force effort on an ongoing nature, I established the Emergency Preparedness Council (EPC) by Mayor's Order number 2002-01 dated January 2, 2002. The EPC is chaired by the Deputy Mayor for Public Safety and Justice, and consists of chief executives of agencies that have a role in planning for, responding to, and/or recovering from a public emergency affecting the District of Columbia. The EPC coordinates recommendations for revisions to the District Response Plan, as well as periodic exercising of the plan.

The DRP must remain a dynamic and flexible document that will change and mature with each update. In order for the plan to be effective, it must be challenged, tested, and retested

through real-world operations, and District and regional exercises. It must reflect the knowledge gained from our experiences and lessons realized during disaster and emergency situations. I am confident that it will perform its function as a tool to improve coordination and strengthen relationships among District, local, regional, and federal agencies with which we will operate in future emergencies. The partnerships forged during this planning process are the glue that will bind us together when faced with unknown challenges that lie ahead.

Anthony A. Williams  
Mayor  
District of Columbia

## PLAN DEVELOPMENT AND MAINTENANCE

---

The District Response Plan is a controlled and numbered document, and distribution of revised versions will be the responsibility of the District of Columbia Emergency Management Agency. Outdated versions of this plan should be destroyed when a new version is published so that only the most recent version is in circulation.

### RECORD OF CHANGES

In future revisions, this page will provide a record of major changes made since the date of publishing the first draft, to keep the plan consistent with current policies.

Change Number	Date of Change	Part, Annex, or Attachment Changed	Posted By

**THE DRP WILL BE AVAILABLE ON THE EMERGENCY MANAGEMENT AGENCY WEBSITE AT [HTTP://DCEMA.DC.GOV](http://dcema.dc.gov).**

---

## TABLE OF CONTENTS

---

Foreword.....	i
Plan Development and Maintenance .....	iii
Table of Contents.....	iv
Letter of Agreement.....	viii
Signatories to the District Response Plan .....	ix

## BASE PLAN

<b>I. Introduction .....</b>	<b>1</b>
Purpose.....	4
Scope.....	5
Regional Response Implications.....	6
District Response Plan Relationship Within The Intergovernmental Emergency Response Framework.....	7
<b>II. Policies .....</b>	<b>9</b>
District Policies.....	9
Federal Policies.....	10
Authorities.....	11
Resource Coordination and Management.....	11
Outreach and Information Dissemination.....	12
<b>III. Planning Assumptions .....</b>	<b>13</b>
<b>IV. Concept of Operations .....</b>	<b>14</b>
General.....	14
Operation Levels.....	16
Concurrent Implementation with Other Emergency Plans .....	17
District Response Plan Only .....	17
District Response Plan and Other Federal Plans.....	18
District Response Plan and the National Response Plan .....	18
District Response Plan and the Regional Emergency Coordination Plan.....	18
Integration of Response, Recovery, and Mitigation Actions .....	20

Organizational Roles and Relationships .....	20
Executive Office of the Mayor .....	22
City Administrator .....	23
Deputy Mayor for Public Safety and Justice .....	23
Emergency Management Agency .....	23
Emergency Support Functions .....	25
Agency Heads .....	28
City Council .....	28
DC National Guard .....	28
Metropolitan Washington Council of Governments .....	29
National Capital Region Planning Partners .....	29
Federal Partners .....	29
Military .....	30
 Emergency Operating Facilities .....	31
Emergency Operations Center .....	31
Emergency Communications Center and Joint Information Center .....	31
Regional Incident Communications Center .....	31
Alternate Emergency Operations Center .....	31
Metropolitan Police Department Synchronized Operations Command Complex .....	31
Public Safety Communications Center .....	31
DDOT Traffic Management Center .....	32
Individual District Agency Operations Centers .....	32
Mobile Units .....	32
Pre-designated Field Operating Areas .....	32
 Emergency Operations Teams .....	32
Consequence Management Team .....	32
Rapid Response Teams .....	33
Joint Field Office Liaison Team .....	33
DC Coordination Officer .....	33
 <b>V. Incident Life Cycle .....</b>	<b>33</b>
Initial Actions .....	33
Notification .....	33
Activation .....	34
Continuing Actions .....	35
Operational Cycle .....	35
Response Operations .....	36
Recovery Operations .....	37
Stand Down .....	37
After Action Critique .....	38

<b>VI. Responsibilities .....</b>	<b>38</b>
Emergency Support Function Primary Agencies.....	38
Emergency Support Function Support Agencies.....	39
Other District Agencies.....	39
Other District Government Bodies and Regional Government Organizations.....	39
Advisory Neighborhood Commissions.....	39
Political Wards.....	40
DC Local Emergency Planning Council.....	40
Metropolitan Washington Council of Governments.....	40
 District of Columbia Schools and Area Universities.....	 41
 Non-Profit and Volunteer Organizations.....	 41
Hospitals and Health Care .....	42
Private Businesses.....	42
International Interests.....	42
 <b>VII. Preparedness Cycle .....</b>	 <b>43</b>

## FUNCTIONAL ANNEXES

ESF #1—Transportation .....	ESF 1-1
ESF #2—Communications .....	ESF 2-1
ESF #3—Public Works and Engineering .....	ESF 3-1
ESF #4—Firefighting.....	ESF 4-1
ESF #5—Information and Planning.....	ESF 5-1
ESF #6—Mass Care.....	ESF 6-1
ESF #7—Resource Support .....	ESF 7-1
ESF #8—Health and Medical Services.....	ESF 8-1
ESF #9—Urban Search and Rescue .....	ESF 9-1
ESF #10—Hazardous Materials .....	ESF 10-1
ESF #11—Food .....	ESF 11-1
ESF #12—Energy .....	ESF 12-1
ESF #13—Law Enforcement.....	ESF 13-1
ESF #14—Long-Term Community Recovery and Mitigation .....	ESF 14-1
ESF #15—Media Relations and Community Outreach.....	ESF 15-1
ESF #16—Donations and Volunteer Management.....	ESF 16-1



**SUPPORTING ANNEXES**

Animal Protection Annex (limited distribution)..... AP-1  
Emergency Surface Transportation Evacuation Plan Annex (limited distribution) .ESTE-1  
Special Events Annex (limited distribution).....SE-1  
Worker Safety and Health (limited distribution).....WSH-1

**INCIDENT ANNEXES**

Bio-terrorism Annex (limited distribution) ..... BIO-1  
Oil and Hazardous Materials Annex (limited distribution) ..... OHM-1  
Terrorism Annex (limited distribution) ..... TER-1

**APPENDICES**

Appendix A: Catalog of Agreements ..... A-1  
Appendix B: Authorities.....B-1  
Appendix C: References .....C-1  
Appendix D: Definitions and Acronyms ..... D-1  
Appendix E: Hazards Affecting the District of Columbia..... Under Development

## LETTER OF AGREEMENT

---

The District Response Plan (DRP) describes the mechanism and structure by which the District government mobilizes resources and conducts activities to address the consequences of any major disaster or emergency within the boundaries of the District of Columbia. Local and state assistance is available through Mutual Aid Agreements, Memoranda of Understanding, and the Emergency Management Assistance Compact. Federal assistance is available under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, as well as individual agency authorities, to save lives; protect public health, safety, property, and the environment; alleviate damage and hardship; and reduce future vulnerability.

By signing this letter of agreement, District agencies and organizations commit to:

- Support the DRP concept of operations and carry out their assigned functional responsibilities to ensure the orderly, timely delivery of assistance;
- Cooperate with the Mayor, Incident Commander, Consequence Management Team Director, and/or Federal Coordinating Officer appointed by the President to provide effective oversight of disaster operations;
- Make maximum use of existing authorities, organizations, resources, systems, and programs to reduce disaster-relief costs;
- Form partnerships with counterpart local and state agencies, voluntary disaster relief organizations, and the private sector to take advantage of all existing resources; and
- Continue to develop and refine District and regional planning, exercise, and training activities to maintain necessary operational capabilities.

Signatory agencies and organizations are located on the following pages.

## SIGNATORIES TO THE DISTRICT RESPONSE PLAN

---



Anthony A. Williams  
Mayor  
District of Columbia



Robert C. Bobb  
City Administrator



Alfreda Davis  
Mayor's Chief of Staff  
Executive Office of the Mayor



Edward D. Reiskin  
Deputy Mayor for  
Public Safety and Justice



Herbert R. Tillery  
Deputy Mayor  
Office of Contracting and Procurement  
Interim Chief Procurement Officer



Stanley Jackson  
Deputy Mayor for  
Planning and Economic Development



Brenda Donald-Walker  
Deputy Mayor for Children, Youth,  
Families, and Elders



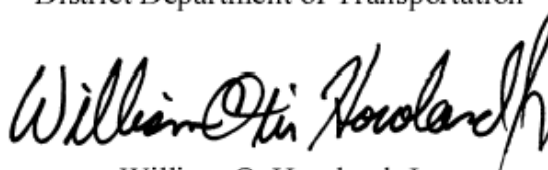
Barbara Childs-Pair  
Director  
Emergency Management Agency



Dan Tangherlini  
Director  
District Department of Transportation



Vincent S. Morris  
Director  
Office of Communications  
Executive Office of the Mayor



William O. Howland, Jr.  
Director  
Department of Public Works



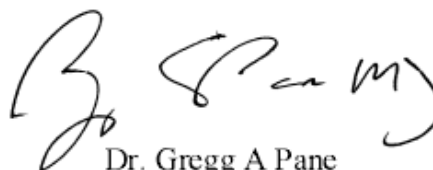
Suzanne Peck  
Chief Technology Officer  
Office of the Chief Technology Officer



Adrian Thompson  
Chief  
Fire and Emergency Medical  
Services Department



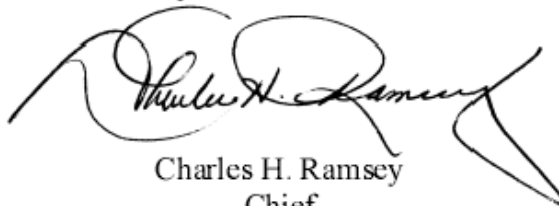
Yvonne D. Gilchrist  
Director  
Department of Human Services



Dr. Gregg A. Pane  
Director  
Department of Health



Chuck Clinton  
Director  
DC Energy Office



Charles H. Ramsey  
Chief  
Metropolitan Police Department